

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

<b>Supplier: AE SAMONTE MERCHANDISE</b> <b>(For the account of: ALAIN E. SAMONTE)</b> Address: G/F 1128 Escoda Street, Paco, Manila TIN: 263-884-036-000 Account No.: 3401-2274-49      Branch: LBP - Cash Department Telephone: 8523-4362, 8998-6625      email: <a href="mailto:sales02.aesamonte@gmail.com">sales02.aesamonte@gmail.com</a>	<b>P.O. # 024-11-175</b> <b>Date: November 8, 2024</b>  <b>Mode of Procurement:</b> <p style="text-align: right;">Shopping</p>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to bank

Item No.	Unit	Description	Quantity	Unit Cost	Amount
<b>PROCUREMENT OF COMMON-USE OFFICE SUPPLIES</b>					
1	roll	<b>CROCODILE, PACKAGING TAPE, 48MM</b> Color: Brown; Width: 48mm; Usable length: at least 50m Adhesion Strength: min. 6N/24mm Breaking Strength: min 14N/24mm	89	Php 32.00	Php 2,848.00
2	box	<b>JOY, CLIP, BACKFOLD, 19mm</b> Materials: All Metal; Size: 3/4" Packaging: At least 12pcs/box	56	13.80	772.80
3	box	<b>JOY, CLIP, BACKFOLD, 25mm</b> Materials: All Metal; Size: 1" Packaging: At least 12pcs/box	56	18.75	1,050.00
4	piece	<b>DATA FILE BOX</b> Size (Outside Dimension): 125mm (W) x 230mm (H) x 400mm (L); Material: 3mm Thick Chipboard; Color: Red, Green, Blue or Maroon Leatherette paper for outside cover; Coated paper for inside cover; Front of the box: With Finger Ring and Pocket for Label Insert	250	95.00	23,750.00
5	piece	<b>HBW, MARKER, PERMANENT, BLACK</b> Ink Color: Black Tip: Chisel Point	220	12.50	2,750.00
6	piece	<b>HBW, MARKER, PERMANENT, BLUE</b> Ink Color: Blue Tip: Chisel Point	207	12.50	2,587.50
7	piece	<b>HBW, MARKER, PERMANENT, RED</b> Ink Color: Red Tip: Chisel Point	155	12.50	1,937.50
8	box	<b>JOY, PAPER CLIP, 33MM</b> Vinyl/Plastic Coated; Assorted Color; Length of Clip: 33mm Packaging: 100 pcs/box or 53 grams min. (net of box)	334	11.25	3,757.50
9	pad	<b>JOY, NOTEPAD, STICK-ON, 50MM x 76MM</b> Size: 2" x 3"; Color: Assorted 100 sheets per pad	399	14.80	5,905.20

Item No.	Unit	Description	Quantity	Unit Cost	Amount
10	pad	<b>JOY, NOTEPAD, STICK-ON, 76MM x 76MM</b> Size: 3" x 3"; Color: Assorted 100 sheets per pad	320	18.50	5,920.00
11	pad	<b>JOY, NOTEPAD, STICK-ON, 76MM x 100MM</b> Size: 3" x 4"; Color: Assorted 100 sheets per pad	306	23.85	7,298.10
12	ream	<b>IK PLUS/SUPREME, PAPER, MULTIPURPOSE, LETTER</b> Size: 215.9mm xmm x 279.4mm; 80 gsm Sheet Count: min. 500 sheets/ream Intended Application: For laser print; standard office copier, etc.	8	214.00	1,712.00
13	box/case	<b>JOY, PUSH PIN</b> Color: Assorted Color; Packaging: At least 100pcs per casing or its equivalent Materials: 1/2" Steel points for easy insertion into tough surfaces, and knobbed plastic heads for simple removal and protection  <i>Supplier must warrant that in case of defective delivered item upon usage of the end-user, it will be subject for replacement. The supplier will be allowed to deviate from the measurement provided that said deviations will be equal or greater than those stipulated.</i>	62	25.00	1,550.00

Total Amount in Words: **Sixty One Thousand Eight Hundred Thirty Eight Pesos and 60/100 Only** **Php 61,838.60**

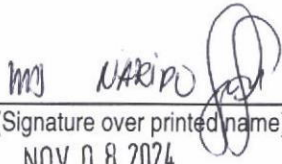
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS

Conforme:

  
(Signature over printed name)  
**NOV 08 2024**  
(Date)

Funds Available:

  
**ARIEL J. UBINA**  
Chief Accountant

ALOBS: 02-101101-2024-11-71P  
Amount: ₱ 61,838.60

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**CHRISTIAN D. BUAT**  
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